

**Position: Latinx Counselor (Conversational and Clinical Spanish Fluency required)**

Organization: Sexual Assault Resource Center

Supervisor: Alder Program Manager

Compensation: \$22.20/hour with medical benefits

FTE: Part-time, 0.5 FTE



The Sexual Assault Resource Center (SARC) of Washington County, whose mission is to promote social justice by ending sexual violence through advocacy, support and education was founded in 1977 and remains a unique fixture today in Oregon as one of the two remaining stand-alone non-profits dedicated to serving survivors of sexual assault. Our full array of free and confidential services include a 24-hour support line as well as an in-person response team for survivors who are undergoing medical attention and/or filing a police report, case management, culturally specific services for commercially sexually exploited children (CSEC) and Latinx survivors, individual and group mental health services, as well as nine-week prevention curricula for both middle and high school students.

SARC's Alder Program provides sound mental health services, which are trauma informed and evidence based, to adolescent or adult survivors of sexual assault in an effort to prevent, eliminate, or in some cases at least reduce the effects of common trauma responses including depression and PTSD. SARC is offering a fulfilling opportunity to be a part of an innovative program with an exceptional staff of mental health clinicians, providing high caliber individual and group therapy.

SARC highly values equity and inclusion. We are committed to the goal of cultivating and nurturing a diverse team of dedicated staff members who understand the intersection of sexual violence and other forms of oppression. We believe that our staff should reflect the community we serve; candidates representing culturally diverse populations are strongly encouraged to apply.

The vision of SARC's Latinx Counselor position is to increase access to confidential, trauma-specific counseling services; reduce barriers for Latinx survivors; and coordinate service delivery within SARC to better provide culturally relevant services in Washington County. A successful applicant will be able demonstrate an understanding of 1) culturally relevant clinical assessment and treatment of trauma and 2) the dynamics of sexual violence and how it affects the individual survivor and communities as a whole.

For the duration of their employment the Latinx Counselor will be supervised weekly by the Alder Program Manager and work collaboratively with our clinical team to provide individual counseling as well as to create a support group for Spanish-speaking survivors, assess, plan and implement equal access to all mental health services. Supervision will entail discussing the finer points of trauma-informed intervention, assessment, treatment planning, group curricula development, and community collaboration in order to meet the needs of the survivors' emotional, physical and social needs within a culturally appropriate context. Additionally, supervision will focus on vicarious trauma debrief where the Latinx Counselor is allowed time to process the transformation in the self that results from empathic engagement with traumatized clients. This step is considered a best practice and crucial for successful longevity in the field of trauma-specific counseling work.

## **ESSENTIAL RESPONSIBILITIES:**

### **FUNCTION 1: DIRECT CLINICAL WORK INDIVIDUAL COUNSELING**

- Conduct phone screenings to determine appropriateness for SARC services
- Schedule and administer in-person intake appointments
- Carry regular, part-time caseload of 6-8 individual counseling clients
- Design, coordinate, and co-facilitate 1 Spanish-language support group (see Function 2)
- Ensure client is aware of clients' rights to privacy and programmatic procedures
- Administer base and periodic Trauma Symptom Inventories for each new client, as culturally appropriate
- Draft initial treatment plans and adjust as needed based upon assessments and diagnosis
- Confer with outside treatment providers as necessary
- Maintain client progress notes and case files
- *Maintain self-care plan that fosters a healthy approach to trauma-related work*

### **FUNCTION 2: SUPPORT GROUP FACILITATION**

- Design and/or update group curricula as needed
- Offer group(s): one on-going support group or a 10-week group offered a minimum of three times per year
- Conduct all phone screenings and in-person intakes for support group clients
- Ensure clients are aware of their right to privacy and programmatic procedures
- Confer with SARC clinicians or outside treatment providers as necessary
- Maintain client progress notes and case files

### **FUNCTION 3: DATA COLLECTION & GRANT REPORTING**

- Keep regular statistics in accordance with current funding stream(s)
- Assist in completing scheduled narrative reports required by current funding stream(s)
- Administer quality assurance surveys and focus groups
- Compile year-end performance report

### **FUNCTION 4: ADMINISTRATIVE DUTIES**

- Maintain all policies & procedures as needed
- Update and/or create program forms as needed
- Maintain all program equipment and supplies
- Keep regular time sheets & expense reports
- Compile year-end performance reports
- Attend Mental Health Team meetings and SARC staff meetings

### **Education Requirements:**

- A Masters degree in Social Work, Counseling, PMHNP, Marriage and Family Therapy or other related professions.
- Must meet provider Qualified Mental Health Professional (QMHP) credentialing requirements as required by Oregon Administrative Rules (OARs) 309-019-0125 (8).
- Licensure or currently under a plan for licensure in designated mental health field.

### **Knowledge / skill requirements:**

- *Fluency in conversational and clinical Spanish is a must*
- Successful passage of a thorough criminal background check
- Valid driver's license and reliable vehicular transportation
- Intermediate skills in the following computer software: Word, Excel, and Power Point

### **Professional experience preferred:**

- EMDR, Cognitive Restructuring, Imaginal Exposure & Relaxation Techniques.
- Support group facilitation knowledge, skills, and experience

- Knowledge and/or experience in the anti-violence movement and working with survivors.
- Intermediate skills in the following computer software: Word, Excel, and Power Point
- The person must be able to pass a thorough a criminal background check.
- Valid driver's license and reliable vehicular transportation.

**Strongly preferred:**

- *Latinx cultural competency*
- Excellent written and oral communication skills.
- Significant self-direction/self-management skills. Able to work independently and effectively both individually and in-group settings.
- Ability to manage multiple activities at one time.

How To Apply:

1. Please begin your application by attaching a cover letter outlining how your previous work and/or volunteer experience makes you an ideal candidate.
2. Submit a current resume that does not span more than two pages.

All applications are to be submitted electronically to [mychellem@sarcoregon.org](mailto:mychellem@sarcoregon.org).

Position open until filled.

Faxed submissions will not be considered.

If you have questions please contact Mychelle Moritz, Mental Health Program Manager, at the email address listed above.

**DO NOT IMBED THE TWO REQUIRED DOCUMENTS WITHIN THE BODY OF YOUR EMAIL -  
PLEASE SEND THEM AS ATTACHMENTS**