

Oregon Counseling Association (ORCA)



Board Meeting Minutes  
Saturday July 18, 2015

**Board Members Present:**

- |                                    |                                       |
|------------------------------------|---------------------------------------|
| x Ryan Melton-President            | x Candice Elliot - Fall Conference    |
| x Marney Hoffman—Past President    | x Jenny Pugh - Graduate Students      |
| x Raina Hassan – President Elect   | x Larry Conner-Public Policy/Advocacy |
| x Iris Haugen – Treasurer          | Emily Kolibaba -Technology            |
| Suzy Elton - Secretary             | Joel Lane-OACES President             |
| x Raina Hassan-Communication       | Adry Clark -OCDA President            |
| x Susan Zall – Program Admin, NBCC | x CJ Strauss-Membership Mgmt          |
| Lynne Coon-Practice Dev & Edu      | x Catherine Cooney-Networking         |
| Chalaina Connors-Human Rights      |                                       |

**Non-Board Members Present:**

- Kelsey Dornanh-Schollz--Networking  
Kara Eads--Technology  
Chad Ernest--Public Policy/Advocacy  
Marika Van Adelsberg--Technology  
Brenda Hanson--Fall Conference  
Tony deCorba—Technology/Webmaster

- I. Call to Order
  - A. Marney Hoffman called the meeting to order.
  - B. Ryan Melton was sworn in as new President.
- II. Approval of Agenda
  - A. MH moved to approve the agenda. RH 2<sup>nd</sup> No discussion. Passed.
- III. Approval of Minutes
  - A. LC moved to approve the minutes. JP 2<sup>nd</sup>. No discussion. Passed.
- IV. Words of Wisdom
  - A. MH provided a quote from Kristen Armstrong.
- V. Updates and Strategic Topics
  - A. Treasurer's Report (Iris)
    1. Balances ORCA \$58,713.72
    2. OACES \$2,332.94
    3. ORCF \$1193.02.
    4. Reconciled OCDA balances for 2013 and 2014
  - B. RM discussed LPC survey.

- C. MH discussed the new NBCC position/Program Liaison which has been created as an advisory, non-voting member of the Executive Council. Discussion followed. Susan Zall accepted the position.
- D. RM announced changes to the schedule of board meetings. New meeting dates are as follows:
  - 1. 2015: Sept 26, Nov 7;
  - 2. 2016: Jan 30, March 5, May 27 (retreat), July 30.
 MH will put dates on ORCA google calendar.

## VI. Division/Committee Reports

*Each report is given 5 mins. or less, otherwise tabled for future discussion. All written reports are now located on Google Drive.*

- A. Divisions
  - 1. OCDA: President, Adry Clark—see report
  - 2. OACES: President, Joel Lane —see report
- B. Committees and Executive Council
  - 1. Public Policy & Advocacy: Larry Conner/Chad Ernest—see report
  - 2. Membership: CJ Strauss---see report
  - 3. Fall Conference: Candice Elliot—see report
  - 4. Graduate Students: Jenny Pugh—see report
  - 5. Technology: Emily Kolibaba—see report
  - 6. Communications: Raina Hassan—see report
  - 7. Practice Development & Education: Lynne Coon—see report
  - 8. NBBC Program Admin: Susan Zall—see report
  - 9. Ethics (vacant) & Human Rights (Chalaina Connors)--See report .
  - 10. Networking: Catherine Cooney--See report
  - 11. President: Ryan Melton—see report.
  - 12. President Elect: Ryan Melton—see report
  - 13. Past President: Marney Hoffman—see report
  - 14. Secretary: Suzy Elton—see report

## VII. Old Business

- A. RM requested that everyone complete the Transdisciplinary Report.
- B. The board discussed the OBLPCT list of LPCs in Oregon and how it can be used to disseminate information.

## VIII. New Business

- A. The Executive council will assess the use of the Google phone by monitoring the number and types of incoming calls.
  - 1. Discussion followed regarding allowing all calls to go to VM so that they are recorded. Council members will each take responsibility for the phone for a month at a time.
- B. International Leadership Training for ACA will be in Wash DC. RM and JL will be representing the Western Region. Events include lobbying on Capitol Hill.
- C. A transdisciplinary effort was discussed to include each committee signing up to provide the coffee (Starbucks take out) and food, as well as Words of Wisdom,

for each board meeting. Goal is to keep cost down to around \$50.00 per meeting.

1. Sept 26: Fall Conference
2. Nov 7: Communication
3. Jan. 30: Networking
4. March 5: Graduate Students
5. May 27: Executive Council
6. July 30: Technology Committee

- D. Larry noted that CACREP discussions have been going on within AMHCA and referred to his response on the ORCA list-serve
- E. ORCA may change fiscal dates to conform with tax dates. LC, accountant and IH to confer.
  1. Larry to follow up with Iris and his accountant on changing ORCAs tax year.

IX. Appreciation and Acknowledgements

- A. Good work to Ryan on heading up his first meeting.
- B. Congratulations to COPACT for efforts and successes.
- C. Congratulations to Membership, Communications, and Grad Student Committees for member increase efforts.
- D. Thanks to all of the new committee members who attended.

X. Adjourn

- A. It was moved to adjourn the meeting. 2<sup>nd</sup>. Passed.
- B. RM adjourned meeting.

Minutes respectively submitted by Suzy Elton, ORCA Secretary.

