OREGON COUNSELING ASSOCIATION
Board Meeting Minutes
Saturday, January 21, 2017

Board Members Present:

X Raina Hassan—President  X Evan Dumas—Services Coordinator
X Ryan Melton—Past President  Doug Querin—Ethics
X Joel Lane—President Elect  X Meghan Opbroek—Graduate Programs
X Kara Eads—Treasurer  X Chad Ernest—PP & A
X Suzy Elton—Secretary  X Emily Kolibaba—Technology
X Brenda Hanson—Fall Conf.  X Joel Lane—OACES Pres
X Susan Zall—Admin, NBCC  X Joseph Hernanadez—OCDA Pres
   Taylor Wolf—Prof Dev & Ed
X Kathleen Coleman—Human Rights  X Vacant—Membership
X Gianna Russo-Mitma—Communications

Guests present: Alana Olgilvie, Networking Committee; Amy Kennedy, Graduate Rep for PSU

I. Call to Order (Raina)

II. Approval of Agenda (Raina)
   a. Kara motioned; Kathleen seconds
   b. Approved

III. Approval of Minutes (Raina)
   a. Joel motioned; Gianna seconds
   b. Approved

IV. Words of Wisdom (Raina)
   a. Raina shared “The Guest House” by Rumi

V. Updates/Strategic Topics
   a. Treasurer’s Report and Conference Budget Discussion/vote (Kara)
      i. 2016 Conference profit: $16,272.20
      ii. Membership has reached 48% of anticipated budget at ½ year point
      iii. Board members encouraged to promote membership
      iv. Kara proposed adjustments to expenses based on conference numbers.
         1. Discussion followed.
         2. Susan suggested additional line item to give conference committee flexibility in spending (Conference Flex Fund)
            a. To be discussed at the May Retreat
   b. ORCA Service Coordinator (Evan)
   v. Kara attended OBLCT meeting; received positive feedback re ORCA conference
1. Transition of Google Apps for Work; ORCA G-mail account discussed. Evan provided slide show regarding operation of Google Drive/G-mail accounts
   a. Board members encouraged to reach out to Evan for support
2. Evan announced updated ORCA website utilizing Wild Apricot
   a. Requested that board members look over website and let him know of changes/editing needs by Jan 27, 2017
   b. Website address: http://orcounseling.wildapricot.org
   c. Launch of website Feb 4, 2017
3. Evan announced open forum for Solidarity Alliance for Social Services (SASS)
   a. Open Forum Date: Jan 28, 2017
   b. Evan is ORCA rep/to present workshop on burnout

c. Upcoming Elections (Ryan)
   i. Positions open for President Elect and Secretary
      1. Accept nominations beginning Feb 1, 2017
      2. Voting begins March 1, 2017
      3. Results announced April 1, 2017
      4. New leaders to attend May Retreat
      5. Executive council members must be members of ACA and ORCA
      6. Recommendation that licensed counselors apply, though not necessary, per bylaws

d. Rescheduling March Board Meeting (Raina)
   i. Next board meeting scheduled for March 18, 2017
   ii. Suggestion made to reschedule for March 25, 2017, as multiple board members attending ACA conference on the 18th
   iii. Raina will send poll again via g-mail account

e. Approval of Reimbursement for Attendance at ACA Annual Conf. (Raina)
   i. Recommendation made to refund Kara for her out of pocket costs for ACA Conference
      1. Discussion followed
      2. Susan motioned ORCA funding Kara’s attendance at conf.; Emily seconds; approved
      3. Joel will attend ACA Conference, though funded by PSU.

f. Partnership Policy (Susan)
   i. Susan is exploring current policies that are in place with other ACA branches.
   ii. Waiting for feedback


g. Inclusive Women’s March following the meeting (Kathleen)
   i. Women’s March at noon on Jan 24, 2017
   ii. Multiple board members participating
VI. Division/Committee Reports

Each report is given 5 min. or less, otherwise tabled for future discussion.

a. OCDA President (Joseph Hernandez)—see report
b. OACES President (Joel Lane)
   i. Has worked on press release for after-election support
   ii. Joel looking for a replacement for OACES President by July 2017 when he assumes role of ORCA President
   iii. Continuing to collaborate with Kim H of WOU regarding ORCA videos to present to students; planning to meet Feb 2, 2017
   iv. Presented strategic vision for presidency regarding engaging graduate students
   v. Working with PSU regarding hosting PD&E event in April
   vi. Planning May Retreat
   vii. Planning on scheduling a “sit down” with committee chairs/vision

VII. Committee and Executive Council

a. PP & A (Chad)
   i. 44 bills “dropped”, or received, by COPACT related to counselors.
      Highlights include:
      1. Creation of new agency: Mental Health Regulatory Agency to oversee State Board of Psych. Examiners and OBLPCT
      2. NASW Oregon introduction of bill to create jobs for social workers in schools; disregard of LPC and LMFT; COPACT watching closely
      3. Bill to remove Practice Act: COPACT opposes
      4. Practice Act creation for Art Therapy
      5. Training requirement now includes CEs for pain management and suicide training; limited counselor autonomy with so many required CEs
   ii. COPACT continues to advocate for LPC and LMFT inclusion as forensic evaluators.

b. Membership (vacant)

c. Fall Conference (Brenda)
   i. Exploring options for Key Note Speaker for Fall Conference 2017
   ii. Nov 3-4 proposed dates of conference
   iii. Need to solidify venue; options explored in Portland and Eugene
   iv. Working of budget for fall conference with Kara
   v. Recruiting committee members

d. Graduate Program (Meghan)
   i. Submitted budget wishes
   ii. Added student representatives from other universities
   iii. Created plan to do second round of outreach to counseling programs
iv. Wrote article for newsletter
v. Changing name of committee from GRASS to Graduate Programs Committee
   1. Meghan proposed name change; Susan seconds
   2. Approved
vi. Working on remaking materials using new ORCA logo
vii. Coordinating efforts with Communication Committee
e. Technology (Emily)
   i. Emily announced this is her last board meeting; stepping down as chair; looking for leads for chair
   ii. Spent budgeted monies to assist with webinar broadcast: ordered mic and camera; will be ORCA’s own equipment
   iii. Discussion of a report of job description of committee/committee chair
f. Communication (Gianna)
   i. Winter newsletter to be distributed around Feb 1, 2017
   ii. Training new member of committee to do graphic design
   iii. Paul Cooney is contributing regular articles for newsletter
   iv. New brochures in process
g. PD & E (Taylor) See report
h. Networking (Sue)
   i. Next Networking event Jan 27, 2017; 6:30-9:00pm; McMenamins on Broadway, Gladstone Room, 1504 NE Broadway St., Portland, OR, 97232
   ii. Presenter: Eric Singer on Emotion Freedom Technique, also known as Tapping
i. Ethics (Doug) See Reort
j. Human Rights: (Kathleen)
   i. Supporting Women’s March to be held on Jan 21, 2017, at noon
   ii. Multiple members of board participating
   iii. Recruiting new members has been a challenge
   iv. Continues to explore activities to support
k. President (Raina)
   i. Raina would like a report from each committee chair regarding year’s accomplishments as well as 2017 goals, for ACA Branch Report
   ii. Submitted application for Best Innovative Practice Award
l. President Elect (Joel)
   i. See above in OACES report; need for OACES replacement
   ii. Discussed vision for presidency
m. Past President (Ryan)
   i. Working on upcoming ORCA election
   ii. Recruiting those who would like to run for office
n. Secretary (Suzy) See report

VIII. Old Business
a. Vacant positions (Raina)
   i. Discussed key positions on ORCA board open: Human Rights, Membership, Technology, Webmaster; some discussion of changing job descriptions to fit current needs

IX. New Business
   a. No new business reported

X. Appreciation and Acknowledgements
   a. Acknowledgement to those who are participating in Women’s March

XI. Adjourn
   a. Susan motioned adjourn; Evan 2nd
   b. Approved

Respectfully submitted by Suzy Elton, ORCA Secretary